PORT ROYAL
EST. 1562
COOL. COASTAL. FAR FROM ORDINARY.

October 2018

Monday	Tuesday	Wednesday	Thursday	Friday
1 Enrollment Opens	2	3 **Open Enrollment Meetings** 9am – 10am @ Police Station 1pm – 2pm @ Town Hall	4	5 **Enrollment Sessions** 9am – 12 noon @ Town Hall (Walk In) 1pm – 4pm @ Town Hall (Appointment Only)
8	9	10	11	12 **Enrollment Sessions** 9am – 12 noon @ Town Hall (Walk In) 1pm – 4pm @ Town Hall (Appointment Only)
15	16	17	18	19 **Enrollment Sessions** 9am – 12 noon @ Town Hall (Walk In) 1pm – 4pm @ Town Hall (Appointment Only)
22	23	24	25	26 **Enrollment Sessions** 9am – 12 noon @ Town Hall (Walk In) 1pm – 4pm @ Town Hall (Appointment Only)
29	30	31 Enrollment Closes		

2018 OPEN ENROLLMENT SCHEDULE

Open Enrollment Meetings
We ask that all employees attend one of the two Enrollment Meetings.
Important Benefit Changes will be discussed at the meeting.

Enrollment Sessions (Walk In)
This is your opportunity to make benefit changes. Employees are seen on a first-come first-serve basis.

Enrollment Sessions (Appointment Only)
To schedule your personal enrollment session please contact your benefits administrator:
Mitch Prescott at (843) 522-3835 or mprescott@workplacebenefitsplus.com